



Letter for Medical Practitioner

Dear Sir or Madam,

To comply with the regulations under the Educational and Care Services National Law, Stepping Stone Childcare & Early Development Centre requires notification in writing by a Medical Practitioner for the administration of **Prescribed Medication** to a child while attending our facility.

Re: (insert child's name)

Date of Birth / /

I have diagnosed with

He/She will be absent from the Child Care Centre from / / **up to and including** / /

Upon returning to care the following will need to be administered during attendance hours at the Centre.

Name of Medication/s

Dosage to be administered:

Frequency:

Duration:

Name of Medical Practitioner:

Name and Address of Surgery:

..... P/C.....

Contact Number

Signed: **Date:** / /

Surgery Stamp:

We thank you for your assistance